

## Indianapolis Intergroup Web Site Guidelines

1. The internet web site shall be administered by the Indianapolis Intergroup Central Office Staff and a volunteer webmaster and his/her volunteer assistants who may administer the website from a remote location.
2. The office staff and the Webmaster shall have the responsibility of maintaining and updating the website.
3. The internet web site, its name and content and all related computer hardware and software, with the exception of the web hosting service and the internet service provider, shall be owned and supported by Indianapolis Intergroup, Inc.
4. The internet web site shall conform to the 12 Traditions and the 12 Concepts of Alcoholics Anonymous and to the structure and guidelines of the Indianapolis Intergroup.
5. In keeping with AA Traditions, the internet web site shall cooperate with AA entities by providing references only, including a non-affiliation disclaimer.
6. There shall be no reference or link to any non-conference approved AA material except specific internet software necessary to view the internet website.
7. In keeping with AA traditions, there shall be no mention or reference to individuals including email addresses and telephone numbers except for email links and telephone numbers to AA Area offices and Indiana Intergroup Offices.

### **Anonymity:**

We observe all A.A. principles and Traditions on our website. As anonymity is the spiritual foundation of all our Traditions, we practice anonymity on our website at all times. An A.A. website is a public medium that has the potential for reaching the broadest possible audience, and therefore, requires the same safeguards we use at the level of press, radio, film, and other media.

### **Copyrights:**

We abide by the A.A. General Service Office guidelines on copyright protection when quoting from A.A. World Services and A.A. Grapevine material.

**Flyer Submissions** – 2 (Two) copies should be sent to Central Office for publication on the website.

**Copy 1** is to be the Anonymous Copy. No personal information is to be disclosed.  
This flyer should direct people to contact Central Office for more information.  
This is the flyer that will be posted on our internet site.

**Central Office**  
**(317) 632-7864**  
[intergroupmail@indyaa.org](mailto:intergroupmail@indyaa.org)

**Please give us a call if you have any questions.**

**Copy 2** is your original flyer to be handed out. This copy can contain name, phone or email addressees and/or other personal information for the flyer. We will copy several of these to be handed out from Central Office.

If flyers are sent to us with member's names, phone numbers and email addresses, the employees at Central Office will change the flyer before it is published on the website.